



**FWCS FOUNDATION
GRANT APPLICATION**

2022

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FWCS FOUNDATION MISSION

The mission of the Foundation is to generate and distribute financial resources to and for Fort Wayne Community Schools (hereafter referred to as “FWCS”) in support of the Mission and Vision of FWCS. The Mission of FWCS is to “educate all students to high standards enabling them to become productive, responsible citizens.” The Vision of FWCS is to “be the school system of choice and a source of community pride.” At the core of the Foundation’s existence is its desire to see FWCS achieve and maintain academic excellence, striving to eliminate the achievement gap among all groups of students by maximizing the achievement of all.

Grant Guidelines and Criteria

The FWCS Foundation awards grants to proposals that will facilitate the FWCS mission to educate all students to high standards enabling them to become productive, responsible citizens. The program is designed to encourage, facilitate, recognize and reward innovative and creative instructional approaches that will increase student achievement. While the following criteria are provided to guide and assist applicants, the Foundation will consider a broad range of requests.

1. Applicants must be employees of Fort Wayne Community Schools.
2. Applications must be student-centered; related to the curriculum and demonstrate how they will enhance and enrich the educational process and experience for students.
3. Applications must align with FWCS curriculum objectives and goals and Indiana state standards.
4. Applications must be received by email on or before the established deadlines in the Grant Application Timeline.
5. Applications must be submitted in typed or computer-generated format.
6. Prior applicants who were not previously funded may revise and resubmit their requests for funding.
7. Prior recipients of funding may apply only for new projects, not for the continuation of existing projects.
8. Requests may range in amounts from \$250 - \$1,500.

Criteria: funding priorities to applications that:

- Motivate students and inspire them to achieve academic excellence.
- Encourage specific improvements in students' skills and attitudes.
- Serve as an opportunity for enrichment that cannot be funded through the normal district or school budgets.
- Benefit a large number of diverse students.
- Demonstrate innovation and creativity while supporting district instructional best practices.
- Serve as an effective pilot for potential future programs.
- Encourage partnership with other funding sources.
- Include a method of assessing effectiveness.
- Include a plan for continuation beyond Foundation support.

Funding limitations to applications that:

- Fund existing programs.
- Have limited future ongoing impact.
- Fund personnel or substitute costs.
- Fund ongoing transportation expenses.
- Fund capital improvements, building and grounds operations and maintenance.

Grant Application Timeline

Applications available on FWCS Intranet	April 29, 2022
Applications submitted to FWCS Foundation	June 15, 2022
Grant decisions announced	Aug. 1, 2022
Funds available	Aug. 15, 2022
Grant reports due	Jan. 1, 2022 and June 1, 2022

Grant Application Procedures

1. FWCS employee applicant completes and submits FWCS Foundation Grant Application by due date to FWCS Foundation Executive Director, Mitch Sheppard – jeanne.sheppard@fwcs.k12.in.us 260/467-2019.
2. FWCS Foundation Executive Director reviews grant requests to ensure compliance with grant guidelines and criteria.
3. Qualifying grant request packets are submitted to grant review committee within one week of receipt.
4. Grant review committee makes recommendations to FWCS Foundation Board within four weeks of receipt.
5. FWCS Foundation Board reviews for approval and announces recipients within two months of application submission deadline.
6. Funds are awarded to recipients' schools for distribution.
7. Grant reports are submitted by due dates to FWCS Executive Director.

FWCS Foundation Grant Application Form

Primary Applicant			
Name of Additional Applicants (if applicable):			
Contact Information:	Telephone	Email	
School		Primary Subject Area(s)	
Title of Project/Program			
Grade Level(s) Served		Number of Students Served	
Amount Requested			
Have you applied for this? grant with other organizations?	Yes No	If yes, please list the organizations you have requested funding.	
A brief, no more than 150-word, paragraph regarding your proposal. This will give the committee their first view of your program.			

REQUIRED STATEMENT:

I (We) agree to fulfill the requirement to submit paid receipts for expenditures and to file a FWCS Foundation evaluation report by the designated date. (We) understand that all equipment and/or instructional materials purchased with this grant or provided directly must remain in the FWCS District and be available to serve the grade level it was initially intended to serve. Items are not the property of the teacher but the school and grade for which the grant is written.

SIGNATURES:

Applicant Signature(s)

Date:

Principal(s)/Director Signature: Date:

I/We have read and approve of this proposal and agree that it meets with the District's goals and would benefit students.

BUDGET: Include an itemized listing with instructional materials and/or equipment needed. Please include a copy of any estimates or quotes received.

PURPOSE: Describe the purpose of your project, listing anticipated goals and outcomes.

DESCRIPTION: Describe the project or program, including the activities and/or instructional materials you would develop. The following questions can be used to help guide your response.

How will this project/program benefit your students?

What activities will be included in this project/program?

How does this project/program relate to the curriculum?

Do you plan to sustain the project/program beyond this year? If yes, then how?

MEASUREMENT OF SUCCESS: How will you measure the success of the proposed program/project?

ADDITIONAL INFORMATION: (Optional) Use this space to add any additional information not previously included.

