



2018-2019 Northrop Code of Conduct Highlights

BRUIN TIME 8/23/2018



- Backpack Policy
- Cell Phone Policy
- Dress Code
- Tardy/Truancy Policy

◀ BACKPACK POLICY

Backpacks are not allowed in classrooms during the day, with two exceptions:

- The nurse may provide special backpack tags for individuals who have a documented medical need.
- Students may carry backpacks to 7th period. The ongoing construction can interfere with easy access to some parts of the building, and students need to be able to get to their busses on time at the end of the day.

◀ CELL PHONE POLICY

- Electronic devices other than school issued devices (such as cell phones, iPads, MP3 players, etc.) are not to be in use during class unless specifically approved by the classroom teacher. Electronic devices that are used in a manner that is disruptive to the learning environment may be confiscated. An electronic device may be confiscated by a teacher or administrator for one class period up to an entire school day. Confiscated devices will be returned to students by the end of the school day. The school is not responsible for any lost or stolen electronic devices.
- Refusal to submit an electronic device to a staff member is considered insubordination and will result in a referral and further disciplinary action. Any student who uses an electronic device to endanger or threaten another person in a way that could be considered a disruption in the learning environment of others could be subject to suspension, expulsion, and/or prosecution.
- Photographing, audio recording, video recording, or otherwise recording individuals without their permission is strictly prohibited. The exception is if the recording takes place at a school-related performance and is approved by the instructor/sponsor within the parameters of copyright law.

*Remember: FWCS is not responsible for any lost or stolen electronic devices.
Any unclaimed items will be discarded effective July 1 of the year it was confiscated.*

◀ DRESS CODE

Consult the FWCS Code of Conduct for more specific details, but in general . . .



◀ TARDY POLICY

Students are expected to attend and be on time for all classes.

Tardy / Tardiness: A student is considered tardy if he or she is not present at the beginning of class/school. If a student is in the classroom at the beginning of the class period, they are counted present and on time.

Tardy Consequences

- 1-4 Tardies: Teacher documentation and teacher chooses a Level 1 Classroom Corrective Response
- 5th Offense: Referral - Conference with an administrator
- 6th Offense: Referral and administrator parent contact
- 7th Offense: One period ISS and parent contact
- 8th-9th Offense: Referral, ½ day ISS, and parent contact
- 10+ Offenses: Referral, full day ISS, and parent contact

**Additional tardies will result in, but not limited to, office referrals, full day ISS, revoking parking permit*

◀ TRUANCY POLICY

FWCS defines a habitual truant as a student who is chronically absent, by having unexcused absences from school for more than **seven** days in one school year.

- One unexcused absence: The school will contact parent/guardian by telephone call, letter, or parent conference.
- Three unexcused absences: The school will contact parent/guardian by mailing a “Habitual Truant” letter. The school will file a Delinquency Affidavit with the Status Offender Court Alternative Program (SOCAP). Notification is also sent to the Indiana Bureau of Motor Vehicles.
- Seven unexcused absences: The school will contact parent/guardian by mailing the “Habitual Truant” letter. The school will file a Delinquency Affidavit with the Status Offender Court Alternative Program (SOCAP). Notification is also sent to the Indiana Bureau of Motor Vehicles. A school may file for an expulsion and a recommendation may be made for placement in an alternative program if other options are not successful in resolving the situation.

**The faculty and staff at Northrop want to help you be successful at school and in life.
Always remember Northrop’s Bear Necessities:**



BE RESPECTFUL



BE SAFE



BE RESPONSIBLE