Request for Access to Public Records

Public information must be requested by completing this form.

Mail to: Fort Wayne Community Schools
Attention: Krista Stockman, Public Information Officer
1200 South Clinton Street
Fort Wayne, IN 46802

Fax to: Krista Stockman at (260) 467-1980

E-mail to krista.stockman@fwcs.k12.in.us

If you have questions, please call Krista Stockman at (260) 467-2022.

Please print

Name: __________________________________________________________________________________

Address: ________________________________________________________________________________

Phone Number: __________________________  E-mail Address: ___________________________

Date of request:  _________________________  Time of Request: __________________________

Please identify in detail the records you are requesting:
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

This request is for:

_____ FWCS to allow me to inspect the records.

or

_____ FWCS to provide a copy of the record(s) to me.
(I understand I may be asked to pay a copying fee before the record will be copied and provided to me. Copying fee is $0.10 per page.)

___________________________________                              ___________________
Signature         Date