

FORT WAYNE COMMUNITY SCHOOLS  
1200 SOUTH CLINTON STREET  
FORT WAYNE, IN 46802

6:05 p.m.

June 26, 2017

OFFICIAL PROCEEDINGS

Roll Call                    The Board of School Trustees of the Fort Wayne Community Schools met in regular session in the Lester L. Grile Administrative Center on Monday, June 26, 2017 at 6:05 p.m. President Julie Hollingsworth called the meeting to order with the Pledge of Allegiance and the following members in attendance:

Members present:            Julie Hollingsworth, Chairperson  
                                      Stephen Corona  
                                      Anne Duff  
                                      Glenna Jehl  
                                      Jordan Lebamoff  
                                      Maria Norman  
                                      Tom Smith

Members absent:            None

Recognitions                Dr. Wendy Robinson, superintendent, presented the following information and recommendations concerning awards and recognitions:

ISTA                         **RECOMMENDATION:** It is recommended that the Board recognize Towles New Tech teacher  
Hoosier                       Carissa Richardson-Lahrman who was named the Hoosier Educator of the Year by the Indiana State  
Educator of                    Teachers Association.  
the Year

**RELATED INFORMATION:** Each year the Indiana State Teachers Association names a Hoosier Educator of the Year in partnership with the Horace Mann Educators Corporation. Carissa Richardson-Lahrman was chosen for her excellence in teaching, advocacy for the profession, community engagement and leadership in professional development. She has served on the Fort Wayne Education Association's executive board, acted as an association representative and worked on discussion compensation and Every Student Succeeds Act (ESSA) implementation teams. Carissa administers the Fort Wayne Sister Cities Student Exchange Program and is in the last year of pursuing National Board Certification in Early Adolescence Science.

Please come forward as your name is read, so we may congratulate you.

Carissa Richardson-Lahrman  
Tim Captain, Principal

Consent                      Dr. Robinson presented the following consent agenda items with recommendations for  
Agenda                       approval: The minutes from the Board meeting held June 12, 2017; vouchers for the period ending June 26, 2017, and payroll for the period ending May 26, 2017; the personnel report; and Temporary Interfund Loan.

Minutes                      The minutes from the Board meeting held June 12, 2017, were distributed to Board Members for review with a document for approval.

Vouchers                     **RECOMMENDATION:** It is recommended that the Board approve the vouchers for the period  
and Payroll                    ending June 26, 2017 and the payroll for the period ending May 26, 2017.  
Approval

**RELATED INFORMATION:** All vouchers paid by the Fort Wayne Community Schools appear on a voucher listing totaling \$9,231,385.96. Gross wages and fringe benefits paid by the Fort Wayne Community Schools appear on the Payroll Certification document totaling \$7,922,634.95 for the period ending May 26, 2017.

Detail of all paid vouchers and payroll remains on file in the Business Office until audited by the State Board of Accounts. Following the audit, these records are stored as required by record retention regulations.

Personnel Report	<b>FUNDS</b>					
	<b>0100</b>	General	<b>3200</b>	Continuing Education	<b>5550</b>	Adult Basic Education
	<b>0150</b>	Racial Balance	<b>3710</b>	Non-English Speaking Program	<b>6200</b>	Indiana Tech Prep Grant
	<b>0350</b>	Capital Projects Fund	<b>3900</b>	Warehouse	<b>6260</b>	Perkins Grant
	<b>0410</b>	Transportation	<b>3910</b>	Gifted & Talented	<b>6460</b>	Medicaid Reimbursement
	<b>0800</b>	Food Service	<b>4110</b>	Delinquent	<b>6620</b>	TIF Teacher Incentive Fund
	<b>0900</b>	Textbook Rental	<b>4160</b>	School Improvement	<b>6840</b>	Title II
	<b>1400</b>	Career Center	<b>4170</b>	Title I	<b>6880</b>	Title III
	<b>1900</b>	Alternative Ed Grant	<b>5110</b>	Steward B. Homeless Asst	<b>6880</b>	Refugee Children School Impact Grant
	<b>2100</b>	Donations Fund	<b>5260</b>	Special Education Fund		
	<b>2110</b>	Access Channel	<b>5430</b>	Pre-School Special Education - Federal		
	<b>3110</b>	Driver Education				

**STATUS**

**C** Position Changed                      **N** New Position/Allocation                      **T** Temporary Position  
**L** Leave    **R** Replacement

**ADMINISTRATOR(S) RECOMMENDED FOR  
 RETIREMENT/RESIGNATION/TERMINATION/DECEASED**

NAME	ASSIGNMENT	STATUS	FUND	EFFECTIVE
Cummings, Dr. Christopher T.	Human Resources/Manager System of Support & Compensation, SS I, Group 8, Step 16.0	Resign	0100	06-30-17
Weber, David M.	Arlington/Principal, SS II, Group 7, Step 17.0	Retire	0100	06-30-17
Willson, Jeremy E.	Northwood/Assistant Principal (260-Day), SS II, Group 5, Step 14.0	Resign	0100	06-30-17

**TEACHER(S) RECOMMENDED FOR  
 RETIREMENT/RESIGNATION/TERMINATION/DECEASED**

NAME	ASSIGNMENT	STATUS	FUND	EFFECTIVE
Ambrose, Jared L.	Blackhawk/Business	Resign	0100	06-07-17
Beckley, Nol T.	Northrop/English + Journalism	Resign	0100	08-01-17

Binkley, Warren K.	Northcrest/Grade 3	Resign	0100	07-02-17
Boroff, Michelle L.	Northwood/Language Arts + Reading	Resign	0100	06-19-17
Eubank, Sarah E.	Maplewood/Grade 1	Resign	0100	06-13-17
Jones-Brooks, Danielle M.	Arlington/Grade 2	Resign	0100	06-19-17
Sult, Chelsea N.	Lincoln/Grade 1	Resign	0100	08-01-17

## TEACHERS(S) RECOMMENDED FOR EMPLOYMENT

Employment is contingent upon satisfactory completion of all pre-employment requirements.

NAME	COLLEGE	EXP	FROM	TO	STATUS	FUND	EFFECTIVE
Herman, Jessica M.	Indiana University Indianapolis BS	0.0 8.0	New	Northrop/French	R	0100	08-11-17
Nichols, Russell N.	Indiana University Fort Wayne BS	1.0	Certified Sub	Kekionga/Social Studies	R	0100	08-11-16
Pressler, Amanda M.	Indiana University Fort Wayne BS	0.0	New	Towles/Grades 4-6	R	0100	08-11-16
Smith, Lauren E.	University of Louisville Louisville, KY BS	0.0 1.5	Certified Sub	Towles New Tech/Social Studies	R	0100	08-11-16

## TEACHER(S) RECOMMENDED FOR BOARD ACTION

NAME	FROM	TO	STATUS	FUND	EFFECTIVE
DeSelm, Jeffrey M.	Weisser Park/Grade 4 (0100)	Weisser Park/Building Coach (0150)	R	0150	08-11-17
Doud, Cassandra R.	Franke Park/Leave of Absence	Franke Park/Student Interventionist	R	4170	05-30-17
Esselburn, Angela C.	Lindley/Grade 5	Lindley/Building Coach	R	0100	08-11-17
Matson, Sarah A.	Northwood/ELL	Lane/ELL	R	0100	08-11-17



Figel, Meribeth B.	North Side/Secretary 42 Week	Retire	0100	06-07-17
Gebhard, Matthew E.	Forest Park/School Asst (0100) + Breakfast Program Asst (0800)	Resign	0100/ 0800	05-31-17
Greer, Thelma	School Asst-Sub (0100) + Special Ed Asst Sub (0100) + Clerical-Sub (0100) + Food Service-Sub (0800)	Resign	010/ 0800	04-28-17
Grillo, Brittany A.	Harrison Hill/School Asst	Resign	0100	05-31-17
Hawes, Eva L.	School Asst-Sub (0100) + Special Ed Asst Sub (0100) + Clerical-Sub (0100) + Food Service-Sub (0800)	Resign	0100/ 0800	06-01-17
Hayden, Janice L.	Portage/School Asst + Transportation Asst	Resign	0100	05-31-17
Huddleston, Jennifer D.	Arlington/School Asst Special Ed + Transportation Asst	Resign	0100	05-31-17
Kinniry, Collin T.	Maintenance and Operations/Seasonal Worker	Terminate	0100	05/30/17
Lee, Shakia S.	School Asst-Sub (0100) + Special Ed Asst Sub (0100) + Clerical-Sub (0100) + Food Service-Sub (0800)	Terminate	0100/ 0800	05-15-17
Massonne, Kathy J.	Irwin/Case Manager	Resign	0100	06-09-17
Mata, Nicholas D.	Haley + Croninger + Forest Park/Data Trainer	Resign	0100	05-31-17
Mcabee, Sean-Esco	Natatorium/Lifeguard	Terminate	0100	06-02-17
McCoy, Robert A.	Technology/Senior Programmer	Resign	0100	06-13-17
Medina, Roberto C.	Natatorium/Lifeguard + Water Safety Instructor	Resign	0100	06-09-17
Moe, Elliott J.	Natatorium/Lifeguard	Resign	0100	05-26-17
Narcisi, Gina T.	Arlington/School Asst Special Ed + Transportation Asst	Resign	0100	05-31-17
Quintero, Fransys T.	Washington Center/School Asst Media (0100) + School Asst (0100/0800)	Resign	0100/ 0800	05-31-17
Reinhart, Michael L.	Transportation South/Bus Driver + Bus Driver Supplemental + Bus Driver Extracurricular	Resign	0410	06-09-17
Rosswurm, Laura J.	Towles/Cafeteria Asst	Resign	0800	05-31-17

Roth, Susanna E.	School Asst-Sub (0100) + Special Ed Asst Sub (0100) + Clerical-Sub (0100) + Food Service-Sub (0800)	Resign	0100/ 0800	05-25-17
Saldana, Gregoria	Indian Village/School Asst	Resign	0100	06-02-17
Sitar, Suzanne M.	Nutrition Process Center/Cafeteria Asst	Resign	0800	06-09-17
Welling, Aleesha M.	Maplewood/School Asst	Resign	0100	05-31-17
Winter, Michelle A.	School Asst-Sub (0100) + Special Ed Asst Sub (0100) + Clerical-Sub (0100) + Food Service-Sub (0800)	Resign	0100/ 0800	05-26-17

## CLASSIFIED PERSONNEL RECOMMENDED FOR EMPLOYMENT

Employment is contingent upon satisfactory completion of all pre-employment requirements.

NAME	FROM	TO	STATUS	FUND	EFFECTIVE
Foster, John J.	New	South Side/Head Boys Basketball Coach	R	0100	06-27-17
Griffin, Jennifer K.	New	School Asst-Sub (0100) + Special Ed Asst Sub (0100) + Clerical-Sub (0100) + Food Service-Sub (0800)	R	0100/ 0800	05-30-17

## CLASSIFIED PERSONNEL RECOMMENDED FOR BOARD ACTION

NAME	FROM	TO	STATUS	FUND	EFFECTIVE
Carroll, Lisa M.	Forest Park/52 Week Secretary/Treasurer	Northcrest/52 Week Secretary/Treasurer	R	0100	06-19-17
Kolter, Dawn L.	Northcrest/52 Week Secretary/Treasurer	Forest Park/52 Week Secretary/Treasurer	R	0100	06-19-17
Newman, Glenda J.	Memorial Park/School Asst Special Ed + Transportation Asst	Memorial Park/Sick Leave	L	0100	05-04-17 to 05-31-17

## CLASSIFIED PERSONNEL RECOMMENDED FOR TEMPORARY ASSIGNMENT (S)

Alebachew, Mekedes	Bonner, Dawn D.	Charais, Cecile E.
Alpaugh, Mitchell L.	Bowman, Rae A.	Ciupik, Leann M.
Andaluz, Ericka	Bragg, Latasha Y.	Clappe, Deborah L.
Apollo, Aimee F.	Breit, Lisa N.	Colon, Julian R.
Barile, Anna C.	Brown, Fonda K.	Colon, Lori L.
Beavers, Kristin N.	Brown, Thurman C.	Cramer, Michael A.
Beemer, Kay A.	Buday, Andrea M.	Creigh, Patricia L.
Behm, Maxwell C.	Burns, Pamela A.	Cutchin, Gregory C.
Blanks, Frederick D.	Cash, Monique L.	Cutchin, Isabel C.
Bonjour, Therese M.	Chapman, Michelle R.	Davis, Sally A.

Didion, Karen K.	Knuth, Tara R.	Ridge, Angela D.
Dimke, Rhonda L.	Koenig, Cole B.	Rockwell, Roxana
Dinovo, Lorraine M.	Kunderd, Marshal C.	Rosheck, Alyssa A.
Driver, Margaret M.	Lee, Betty J.	Sanner, Audrey A.
Eaton, Rhonda E.	Lee, Fastica A.	Schnee, Christa K.
Edwards, Hallie E.	Leyva, Susanna	Schroeder, Melissa A.
Edwards, Holly M.	Litzenberg, Rachelle L.	Schuhmacher, Eileen B.
Eley, Beverly H.	Love Yarbough, Brandy D.	Scott, Kathy R.
Eloms, Fannie L.	Loveless, Donna A.	Shaw, Xavier M.
Fitts, Dodd A.	Manning, Wanda J.	Sherman, Elizabeth C.
Foreman, Carol A.	Martin-Perry, Modneska L.	Simon, Karen M.
Frank, Dianne E.	McCann, Audrey E.	Smith, Sandra J.
Franklin, Frances P.	McGill, Susan M.	Smith, Sara S.
Gardner, Asia B.	Menze, Janet E.	Smith, Suzanne
Geans, Chloe R.	Menzie, Betty J.	Springer, Michaela R.
Gonzales, Carolyn J.	Miller, Linda H.	Swift, Jaquez C.
Guyse, Madonna M.	Monterroso, Nery	Taylor-Smith, Tiffany J.
Haffner, Melinda G.	Moore, Ruby J.	Thick, Carolyn D.
Harvey, Jasmine J.	Morgan, Theresa D.	Travier, Bianca P.
Hatcher, Robert D.	Morris, Amanda M.	Vazquez, Grasiela
Hines, Kathy I.	Murphy, Patrick M.	Volz, Marilyn M.
Hogue, Shatoya L.	Nagel, Hope L.	Wanner, Jennifer R.
Howard, Josefina	Noel, Margo R.	Ward, Ladonna T.
Hughes, Trudy L.	Oschmann, Lisa L.	Warner, Cynthia A.
Immroth, Christina M.	Otis, Joyce A.	Williams, Angelica U.
Johnson, Betty C.	Parker-Milligan, Sara L.	Wilson, Eileen M.
Johnson, Dawn D.	Pickering, Jill D.	Wilson, Zebediah E.
Jones, Chanda D.	Porter, Keisha T.	Wilt, Ashli L.
Kanalos, Becca E.	Ray, Tobey N.	Yoder, Caroline J.
Knuth, Carla J.	Recht, Susan K.	Yoder, Rhea A.

Temporary  
Interfund  
Loan

**RECOMMENDATION:** It is recommended that the Board approve all interfund loans necessary to eliminate deficits in certain funds of the corporation as of June 30, 2017.

**RELATED INFORMATION:** Cash deficits in funds of the corporation are not allowed at the end of a fiscal year. Deficits in property tax supported funds could occur if the distribution of property taxes from Allen County is short of expectations. Normal timing differences between revenue and expenditures in the General Fund could cause a temporary deficit. State statute allows temporary transfers between funds if certain requirements are met. The treasurer will make all necessary transfers and report the loans to the Board.

Questions will be addressed by Chief Financial Officer Kathy Friend.

Consent  
Agenda

A motion was made by Jordan Lebamoff, seconded by Stephen Corona that the following consent agenda items be approved: The minutes from the Board meeting held June 12, 2017; vouchers for the period ending June 26, 2017, and payroll for the period ending May 26, 2017; the personnel report; and Temporary Interfund Loan. Roll Call: Ayes, unanimous; nays, none.

Learning  
Forward  
Contract

Dr. Robinson presented the following recommendation concerning the Learning Forward Contract:

**RECOMMENDATION:** It is recommended that the Board approve a Learning Forward contract totaling \$394,600 for the 2017-18 school year to support the continuation of professional learning.

**RELATED INFORMATION:** Our partnership with Learning Forward continues to thrive. Learning Forward will continue to focus on working with Cabinet, central office and building-based administrators and instructional coaches to grow professional learning with a focus on Theory of Change, learning designs and implementation district wide.

District Leadership – \$315,200

- Cabinet Professional Learning Community
- Interventionists Learning Community
- Leading and Learning
- Core Leaders of Learning

Instructional Coaches - \$79,400

The District Leadership contract will be paid primarily from the Teacher Incentive Fund (TIF) grant with the Interventionist Learning Community being funded by Coordinated Early Intervening Services (CEIS) funds. The cost of the Coaching contract is paid by the Title II, Part A grant.

Questions will be answered by Laura Cain, Assistant to the Superintendent for Strategic Initiatives.

A motion was made by Tom Smith, seconded by Anne Duff, that the recommendation concerning the Learning Forward Contract be approved. Roll Call: Ayes, unanimous; nays, none.

K12 *Insight*  
Contract

Dr. Robinson presented the following recommendation concerning the K12 *Insight* Contract:

**RECOMMENDATION:** It is recommended that the Board approve a renewal of our existing K12 *Insight* contract. The contract extension covers services relating to Let's Talk! as well as our platform for survey implementation and analysis. This contract will auto-renew each year for a three-year term. The annual cost of the contract is \$130,822 and is funded by the Teacher Incentive Fund (TIF) grant.

**RELATED INFORMATION:** The survey platform of K12 *Insight* informs the work around professional learning, teacher evaluation and the culture and climate of the district. Other support regarding survey platforms and analysis will continue as needed.

Let's Talk! is a way for school districts to monitor the pulse of the community while giving parents, teachers, staff, students and community members a 24/7 channel for ideas, questions, concerns and praise. Let's Talk! embodies our district's commitment to listening and responding with care. Through the Let's Talk! platform, our district demonstrates authentic communication which includes reading, reflecting on and promptly responding to stakeholder input.

Questions will be answered by Laura Cain, Assistant to the Superintendent for Strategic Initiatives.

A motion was made by Glenna Jehl, seconded by Tom Smith, that the recommendation concerning the K12 *Insight* Contract be approved. Roll Call: Ayes, unanimous; nays, none.



School  
Technology  
Advancement  
Account  
Application

Dr. Robinson presented the following recommendation concerning the School Technology Advancement Account Application:

**RECOMMENDATION:** It is recommended that the Board approve the application for and the receipt of advancement from the School Technology Advancement Account in the amount of \$587,540 for the 2017-18 school year.

**RELATED INFORMATION:** The School Technology Advancement Account provides funds annually for school systems to purchase computer technology for student instruction. The Fort Wayne Community Schools uses these moneys to fund learning and technology plans of schools.

The request of \$587,540 is based on a guideline provided by the state of \$500 for each 25 students. Funds are provided in the form of a loan with a very low interest rate. The last loan under this program had an interest rate of 1%. Funds would be budgeted in the Debt Service Fund to repay this loan beginning in 2019.

Questions will be addressed by Technology Coordinators Rick Herber and Diana Fulton.

A motion was made by Tom Smith, seconded by Jordan Lebamoff, that the recommendation concerning the School Technology Advancement Account Application be approved. Roll Call: Ayes, unanimous; nays, none.

Approval of  
Revised  
Bylaws and  
Policies

Dr. Robinson presented the following recommendation concerning the Approval of Revised Bylaws and Policies:

**RECOMMENDATION:** It is recommended that the Board approve the changes to the Fort Wayne Community Schools Bylaws and Policies made by the Policy Committee. The following series of Policies were reviewed:

- 0000 Bylaws
- 1000 Administration
- 8000 Operations
- 9000 Relations

**RELATED INFORMATION:** The Policy Committee is made up of Board President Julie Hollingsworth and Board Members Glenna Jehl and Anne Duff, as well as Assistant to the Superintendent for Strategic Initiatives Laura Cain and Legal Counsel David Amen from the Administration. Changes made to the Bylaws and Policies reflect changes in the law and practices of the District. Redlined and clean versions of the policies were provided to the entire Board in advance of the meeting.

Board Bylaws and Policies are available to the public on the FWCS website and also on file in the Superintendent’s office. The updated versions will replace older ones.

Questions will be addressed by Laura Cain or David Amen.

A motion was made by Glenna Jehl, seconded by Stephen Corona, that the recommendation concerning the Approval of Revised Bylaws and Policies be approved. Roll Call: Ayes, unanimous; nays, none.

Comments

Board Member Steve Corona shared his experience attending the NALEO annual conference as a Board member. He was able to tour the Toyota complex. He also met the new US Labor Secretary Alex Acosta.

Board Member Glenna Jehl commented about attending the ISBA Budget and Finance Seminar and about developing a strong partnership between the IDOE and Workforce Development.

Board Member Anne Duff sent best wishes to Dr. Brian Smith the retiring Executive Director of Indiana School Boards Association.

Board President Julie Hollingsworth commented on the great things happening at The Career Academy at Anths including the Neighborhood Connection program and Continuing Education program.

Next Meeting                    The next regular meeting of the Board is scheduled for Monday, July 24, 2017 at 6:00 p.m. in the Lester L. Grile Administrative Center.

Signatures                    Documents to be signed by members of the Board were the Regular Board Meeting Minutes from June 12, 2017, Payroll Certification 11 for payroll period ending May 26, 2017; Vouchers for period ending June 26, 2017 and School Technology Advancement Account (STAA) application certification.

Adjournment                    There being no further business, upon a motion by Stephen Corona, seconded by Tom Smith, the meeting was adjourned at 6:45 p.m.

Speakers                    Fort Wayne Education Association (FWEA) President Julie Hyndman gave a shout-out to Board President Julie Hollingsworth for being given the Indiana State Teachers Association (ISTA) Friend of Education Award. Julie also noted that FWEA won the Communication Award for large locals.

Dismissal                    The meeting was dismissed at 6:48 p.m.

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President  
Julie Hollingsworth

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Vice President  
Stephen Corona

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Secretary  
Anne Duff

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Member  
Glenna Jehl

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Member  
Jordan Lebamoff

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Member  
Maria Norman

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Member  
Thomas Smith