

FORT WAYNE COMMUNITY SCHOOLS
1200 SOUTH CLINTON STREET
FORT WAYNE, IN 46802

6:04 p.m.

June 24, 2019

OFFICIAL PROCEEDINGS

Roll Call

The Board of School Trustees of the Fort Wayne Community Schools met in regular session in the Lester L. Grile Administrative Center on Monday, June 24, 2019 at 6:04 p.m. President Julie Hollingsworth called the meeting to order with the Pledge of Allegiance and the following members in attendance:

Members present: Julie Hollingsworth, Chairperson
Steve Corona
Anne Duff
Jordan Lebamoff
Maria Norman
Tom Smith

Members absent: Glenna Jehl

Consent
Agenda

Dr. Robinson presented the following consent agenda items with recommendations for approval: Minutes from the regular Board meeting June 10, 2019; Vouchers for the period ending June 24, 2019; payroll for the period ending June 7, 2019; and the Personnel Report.

Minutes

The Minutes from the regular Board meetings held June 10, 2019 were distributed to Board members for review with a recommendation for approval.

Vouchers
and Payroll

RECOMMENDATION: It is recommended that the Board approve the vouchers for the period ending June 24, 2019 and the payroll for the period ending June 7, 2019.

RELATED INFORMATION: All vouchers paid by the Fort Wayne Community Schools appear on a voucher listing totaling \$5,416,724.68. Gross wages and fringe benefits paid by the Fort Wayne Community Schools appear on the Payroll Certification document totaling \$7,890,788.45 for the period ending June 7, 2019.

Detail of all paid vouchers and payroll remains on file in the Business Office until audited by the State Board of Accounts. Following the audit, these records are stored as required by record retention regulations.

Personnel
Report

FUNDS

0101 Education	3110 Driver Education	5550 Adult Basic Education
0300 Operations	3710 Non-English Speaking	6260 Perkins Grant
0800 Food Service	3905 Warehouse	6460 Medicaid Reimbursement
0900 Textbook Rental	3910 Gifted & Talented	6630 Magnet
1400 Career Center	4120 Delinquent	6730 Gear Up
2100 Donations Fund	4170 Title I	6840 Title II
2110 Access Channel	5110 Steward B. Homeless Asst	6855 PEER
2200 Alternative Ed Grant	5260 Special Education Fund	6880 Title III
	5430 Pre-School Special Education	6880 Refugee Children Impact Grant

STATUS

C Position Changed	N New Position/Allocation	T Temporary Position
L Leave	R Replacement	

ADMINISTRATOR(S) RECOMMENDED FOR
RETIREMENT/RESIGNATION/TERMINATION/DECEASED

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Arkkelin, Justin D.	Lane/Special Assignment, SS II, Group 7, Step 15.0	Resign	0101	06-30-19

TEACHER(S) RECOMMENDED FOR
RETIREMENT/RESIGNATION/TERMINATION/DECEASED

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Barr, Joann M.	Forest Park/Student Interventionist (4170)	Retire	4170	End of 2018-2019 School Year
Grossnickle, Brandy L.	Waynedale/Grade 1	Terminate	0101	End of 2018-2019 School Year
Haney, Michel A.	Brentwood/Grade 2	Resign	0101	End of 2018-2019 School Year
King II, Edward E.	Northside/Music	Retire	0101	07-15-19
Kreamer, Denise A.	Indian Village/Grade 2	Resign	0101	End of 2018-2019 School Year
Morgan, Matthew J.	South Side/MIMD	Resign	0101	End of 2018-2019 School Year
Rhodes, Christine N.	Irwin/Grade 2	Resign	0101	End of 2018-2019 School Year
Spaw, Valerie J.	North Side/Family Medical Leave	Resign	0101	End of 2018-2019 School Year

Speicher, Kasey D.	Lincoln/Grade 2	Resign	0101	End of 2018-2019 School Year
Thirkettle, Katheryn J.	Washington Center/Grade 4	Resign	0101	End of 2018-2019 School Year

TEACHERS(S) RECOMMENDED FOR EMPLOYMENT

Employment is contingent upon satisfactory completion of all pre-employment requirements

<u>NAME</u>	<u>COLLEGE</u>	<u>EXP</u>	<u>FROM</u>	<u>TO</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Cade, Emily M.	Ball State University BS	0.0	New	Lincoln/Grade 4	R	0101	08-09-19
Colvin, Mallori L.	Indiana University Fort Wayne BS	0.0	Certified Sub	Shambaugh/ALP	R	0101	08-09-19
Doner, Taylor M.	Hanover College BS	0.0	Certified Sub	North Side/Math	R	0101	08-09-19
Dunton, Andrew C.	Western Governor's University BA	0.0	Certified Sub	Bloomington/ Grade 3	R	0101	08-09-19
Hopkins, William A.	Manchester University BS	2.0	New	Lakeside/Math	R	0101	08-09-19
Kennedy, Sydney A.	Miami University Oxford, OH BS	0.0	New	North Side/Chemistry	R	0101	08-09-19
Vandyke, Anne N.	University of St. Francis BS	0.0	Certified Sub	Bloomindale/ Grade 4	E	0101	08-09-19

TEACHER(S) RECOMMENDED FOR BOARD ACTION

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Abbott, Joan C.	Abbett/Music	Bloomindale/Grade 1	R	0101	08-19-19
Burkart, Holli R.	Brentwood/Grade 5	Washington Center/Grade 4	R	0101	08-09-19
Craig, Kimberly S.	Adams/Kindergarten	Shambaugh/Kindergarten	R	0101	08-09-19
Ervin, Rhea A.	Scott/MIMD	Franke Park/Building Coach	R	0101	08-09-19

Esselburn, Anne M.	Northwood/Language Arts	Northrop/Building Coach	R	0101	08-09-19
Geren, Angela M.	Brentwood/Grade 2	Adams/Grade 2	R	0101	08-09-19
Gerken, April M.	Blackhawk/Music	Snider/Music	R	0101	08-09-19
Gibson, Kristin M.	Lane/Math	Memorial Park/Math	R	0101	08-09-19
Goodwin, Brittany M.	Scott/Grade 1	Scott/ELL	R	0101	08-09-19
Hoover, Kelley L.	Brentwood/Preschool	Washington Center/Building Coach	R	0101	08-09-19
Krauhs, Debora L.	Arlington/ELL (.50)	Arlington/ELL (1.0)	R	0101	08-09-19
Lauer, Christine B.	Abbett/Grade 3	Brentwood/Grade 4	R	0101	08-09-19
Levy, Christine M.	Harrison Hill/Grade 4	Croninger/Grade 3	R	0101	08-09-19
McDunnough, Jennifer P.	Franke Park/Building Coach	Curriculum/District Coach	R	0101	08-09-19
McGaffick, Carman J.	Career Education/Health Careers	Career Education/Health Careers: CNA	R	1400	08-09-19
Pose, Justin M.	Lindley/Music	Holland/Music	R	0101	08-09-19
Reilley, Kimberly A.	Miami/Math	Scott/Building Coach	R	0101	08-09-19
Rice, Allison R.	Bloomingtondale/Grade 1	Jefferson/MIMD	R	0101	08-09-19
Richardson Lahrman, Carissa L.	Towles/Science	Memorial Park/Magnet Resource	R	0101	08-09-19
Roberts, Kristin K.	Forest Park/Grade 3	Lane/Math	R	0101	08-09-19
Thieme, Todd A.	South Side/Chemistry	North Side/Biology + Chemistry	R	0101	08-09-19

Gusching, Makayla A.	Northcrest/Liaison Asst	Resign	<u>4170</u>	06-03-19
Habisch, Connor I.	Helen Brown Natatorium/Lifeguard	Resign	<u>0101</u>	05-28-19
Hapner, Cole J.	Helen Brown Natatorium/Lifeguard	Resign	<u>0101</u>	06-16-19
Hensler, Cheri A.	Special Education/Case Manager	Resign	<u>0101</u>	06-11-19
Jones, Peggy L.	Kekionga/Cafeteria Asst	Resign	<u>0800</u>	06-03-19
Krauhs, Timothy E.	Maintenance & Operations/Supervisor	Retire	<u>0300</u>	07-26-19
Kuntz, Sheryl A.	Jefferson/Cafeteria Asst	Retire	<u>0800</u>	06-03-19
Landwehr, Brian A.	Security/Floater Security Guard Sub	Resign	<u>0300</u>	06-04-19
Lucas, Bobby E.	Transportation South/Bus Driver + Supplemental Bus Driver + Extracurricular Bus Driver	Retire	<u>0300</u>	06-03-19
Lugar, Brooklyn J.	Career Education/Student Worker	End of Assignment	<u>1400</u>	05-31-19
MacDonald, Benjamin J.	South Wayne/Security Guard Sub	Resign	<u>0300</u>	06-04-19
Maia, Mikky M.	ELL/ELL Interpreter/Translator	Resign	<u>3710</u>	06-03-19
Mayer, Joshua D.	Career Education/Special Program Asst	End of Assignment	<u>1400</u>	06-03-19
Pries, Susan M.	Northrop/Cafeteria Asst	Resign	<u>0800</u>	06-03-19
Robinson, Destiny M.	Northwood/School Asst Special Ed	Terminate	<u>0101</u>	06-03-19
Schlegel, Todd M.	Warehouse/Summer Worker	End of Assignment	<u>0900</u>	05-31-19
Simone, Gail L.	Harrison Hill/School Asst	Retire	<u>0101</u>	06-03-19
Smith, Sandra J.	North Transportation/Sick Leave	Retire	<u>0300</u>	06-03-19
Wiegmann Jennifer M.	Security/Floater Security Guard Sub	Resign	<u>0300</u>	06-04-19
Wilt, Ashli L.	Harris/School Asst Special Ed	Resign	<u>0101</u>	06-03-19

CLASSIFIED PERSONNEL RECOMMENDED FOR EMPLOYMENT

Employment is contingent upon satisfactory completion of all pre-employment requirements.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Heller, Samuel J.	New	Helen Brown Natatorium/Lifeguard	R	0101	06-11-19
Lujin, Lilith S.	New	Helen Brown Natatorium/Lifeguard	R	0101	06-10-19
Bell Smith, Kristin L.	Maplewood/Grade 5	Fairfield/52 Week Secretary/Treasurer (1.0)	R	0101	06-14-19
Stoner, Jondee M.	New	Transportation North/Bus Driver + Supplemental Bus Driver + Extracurricular Bus Driver	R	0300	05-31-19
Turner, Brittani J.	New	Forest Park/Secretary School Year (.75)	R	0101	05-29-19
Wharton, Richard B.	New	Security/Floater Security Guard Sub	R	0300	06-03-19

CLASSIFIED PERSONNEL RECOMMENDED FOR BOARD ACTION

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Sarrazin, Jamie D.	Adams/School Asst	Adams/Sick Leave	L	0101	04-22-19 to 06-03-19
Sutphin, Roy R.	Transportation/Security Guard Sub	Security/Floater Security Guard Sub	R	0300	05-28-19

CLASSIFIED PERSONNEL RECOMMENDED FOR TEMPORARY ASSIGNMENT (S)

Alexander, Linda J.	Garcia Rodriguez, Jennifer	Neireiter, Darlene A.
Anunda, James C.	Gauger, Eric R.	Oaks, Jack D.
Armstead, Darrell L.	Gernhardt, Steven A.	Patino-Ramirez, Victor D.
Brown, Thurman C.	Gillespie, Timothy J.	Robinson, Maxwell L.
Davenport, David A.	Harper, Mary Lou	Rogers, Kevin A.
Diaz Herrera, Lizeth	Helmkamp, Cynthia L.	Smethers, Steven J.
Dick, Cameron A.	Hess, Jonathan C.	Smith, Suzanne
Filler, Johnathon P.	Millhouse, Elaine R.	Swing, Miki L.
Flotow, Benito D.	Murphy, Jessica M.	Torres-Meyer, Donna P.
		Woods, Tyra N.

Consent
Agenda

A motion was made by Tom Smith, seconded by Maria Norman, that the following consent agenda items be approved: Minutes from the regular Board meeting, June 10, 2019; Vouchers for the period ending June 24, 2019, payroll for the period ending June 7, 2019; and the Personnel Report. Roll Call: Ayes, unanimous; nays, none.

2019-20 Grant Application Non-English Speaking Program

Dr. Robinson presented the following recommendation concerning the 2019-20 Grant Application Non-English Speaking Program:

RECOMMENDATION: It is recommended that the Board approve the application for and acceptance of the Non-English Speaking Program Grant for 2019-20 in the amount of \$1,087,089 from the Office of English Learning and Migrant Programs of the Indiana Department of Education.

RELATED INFORMATION The Non-English Speaking Program Grant is state funding allocated annually based on the number of limited English proficient (LEP) students in Fort Wayne Community Schools during the previous school year. Funds from this grant will allow for the continuation of a range of services for the district's English Language Learners (ELL) program. The funds in this year's grant are specifically designated for personnel, professional learning, instructional materials and translation.

This non-competitive grant written by Emily Schwartz Keirns, ELL manager, supports advancement intended and outlined in FWCS District Goal I: *Achieve and Maintain Academic Excellence* and Goal II: *Engage Parents and the Community*.

Questions were answered by the Manager of the ELL Department, Emily Schwartz Keirns.

A motion was made by Tom Smith, seconded by Steve Corona, that the recommendation concerning the 2019-20 Grant Application Non-English Speaking Program be approved. Roll Call: Ayes, unanimous; nays, none.

2019-20 Grant Application Title III: Language Instruction for Limited English Proficient and Immigrant Students

Dr. Robinson presented the following recommendation concerning the 2019-20 Grant Application Title III: Language Instruction for Limited English Proficient and Immigrant Students:

RECOMMENDATION: It is recommended that the Board approve the application for and acceptance of the Title III: Language Instruction for Limited English Proficient and Immigrant Students Grant for 2019-20 in the amount of \$397,070 from the Office of English Learning and Migrant Programs of the Indiana Department of Education.

RELATED INFORMATION: The Title III Grant is federal funding allocated annually by the Indiana Department of Education based on the number of limited English proficient (LEP) students in Fort Wayne Community Schools during the previous school year. Funds from this grant will allow for the continuation of a range of supplemental services for the district's English Language Learners (ELL) program. The funds in this year's grant are specifically designated for supplemental instructional materials, professional learning and family engagement.

This non-competitive grant written by Emily Schwartz Keirns, ELL manager, supports advancement intended and outlined in FWCS District Goal I: *Achieve and Maintain Academic Excellence* and Goal II: *Engage Parents and the Community*.

Questions were answered by the Manager of the ELL Department, Emily Schwartz Keirns.

A motion was made by Maria Norman, seconded by Anne Duff, that the recommendation concerning the 2019-20 Grant Application Title III: Language Instruction for Limited English Proficient and Immigrant Students be approved. Roll Call: Ayes, unanimous; nays, none.

Bid Recommendation for Food, Beverages and Bread – BD101468

Dr. Robinson presented the following recommendation concerning Bid Recommendation for Food, Beverages and Bread – BD101468:

RECOMMENDATION: It is recommended that an award be made to the lowest responsible and responsive bidders meeting specifications and quality standards.

Food

<u>Company</u>	<u>Location</u>	<u>Total</u>
Alpha Baking Company	South Bend, IN	\$88,200.00
Commercial Food Service	Indianapolis, IN	\$374,418.91
Gordon Food Service	Grand Rapids, MI	\$2,034,068.98
Stanz Food Service, Inc.	South Bend, IN	\$1,489,865.17
	Total	\$3,986,553.06

Beverages

<u>Company</u>	<u>Location</u>	<u>Total</u>
Commercial Food Service	Indianapolis, IN	\$362,472.00
Gordon Food Service	Grand Rapids, MI	\$128,488.73
Stanz Food Service, Inc.	South Bend, IN	\$26,692.75
	Total	\$517,653.48

Bread

<u>Company</u>	<u>Location</u>	<u>Total</u>
Alpha Baking Company	South Bend, IN	\$68,745.75
Gordon Food Service	Grand Rapids, MI	\$6,074.84
	Total	\$74,820.59

RELATED INFORMATION: The food portion of the bid is for 494 items to be used in the school lunch program at the Nutrition Process Center and the 17 cooking kitchens from August 1, 2019 through July 31, 2020. The bid includes such items as fruits and vegetables, meat and staples such as flour, sugar and salt. The beverage portion of the bid is for bottled water and juice. The bread portion of the bid is for bread, buns and muffins. Some items were withdrawn from the bid because of menu changes, the receipt of government commodities, or the absence of an acceptable bid.

A comparison of prices by item is on file in Purchasing Services and may be reviewed upon request.

Bids were mailed to 18 prospective bidders. Four responded to the food portion and all are recommended for some portion of the bid. Four responded to the beverage portion and three are recommended for some portion of the bid. Three responded to the bread portion and two are recommended for some portion of the bid.

Questions were addressed by Director of Nutrition Services Candice Hagar.

A motion was made by Tom Smith, seconded by Steve Corona, that the recommendation concerning the Bid Recommendation for Food, Beverages and Bread – BD101468 be approved. Roll Call: Ayes, unanimous; nays, none.

School
Technology
Advancement
Account

Dr. Robinson presented the following recommendation concerning the School Technology Advancement Account (STAA) Application:

RECOMMENDATION: It is recommended that the Board approve an intent to lease approximately 26,000 square feet of renovated classroom space at Electric Works.

RELATED INFORMATION: The District is interested to begin a new school at the Electric Works site that would include half-day STEAM (science, technology, engineering, art and math) opportunities for interested FWCS juniors and seniors. The expected enrollment is 150 students in the morning and 150 students in the afternoon. Admission would be through the annual lottery process. Terms of the lease will be negotiated and brought to the Board for approval by August 2019. It is expected that the school would open August 2021.

Questions were addressed by Chief Financial Officer Kathy Friend and Chief of Student, Family and Community Engagement D. Faye Williams-Robbins.

A motion was made by Steve Corona, seconded by Jordan Lebamoff, that the recommendation concerning the School Technology Advancement Account (STAA) Application be approved. Roll Call: Ayes, unanimous; nays, none.

Transfer from the Education Fund to the Operations Fund

Dr. Robinson presented the following recommendation concerning the Transfer from the Education Fund to the Operations Fund:

RECOMMENDATION: It is recommended that the Board approve a transfer of \$15,000,000 from the Education Fund to the Operations Fund. This represents 7.1% of Education Fund revenue.

RELATED INFORMATION: Beginning in 2019, Indiana school districts deposit State tuition support to the Education Fund and property taxes to the Operations Fund. Transfers from the Education Fund to the Operations Fund are necessary to properly fund expenditures necessary to the operations of the school district. Half will be transferred by June 30 and the balance by December 31.

Questions were addressed by Chief Financial Officer Kathy Friend.

A motion was made by Tom Smith, seconded by Steve Corona, that the recommendation concerning the Transfer from the Education Fund to the Operations Fund be approved. Roll Call: Ayes, unanimous; nays, none.

RESOLUTION TO TRANSFER AMOUNTS FROM EDUCATION FUND TO THE OPERATIONS FUND

WHEREAS, the Board of School Trustees is the governing body of Fort Wayne Community Schools, Allen County, Indiana, and

WHEREAS, HEA 1009 required the governing body of each school corporation to establish an Education Fund for the payment of expenses allocated to student instruction and learning under IC 20-42.5, and

WHEREAS, HEA 1009 required the governing body of each school corporation to establish an Operations Fund for the payment of expenses that are not allocated to student instruction and learning under IC 20-42.5, and

WHEREAS, HEA 1009 requires that distributions of tuition support be received in the Education Fund.

THEREFORE BE IT RESOLVED, that the Board of School Trustees authorizes the Treasurer of Fort Wayne Community Schools to transfer the amount of \$15,000,000 from the Education Fund to the Operations Fund to reimburse the Operations Fund for expenses that are not allocated to student instruction and learning under IC 20-42.5 for the period of 2019.

This resolution was duly made, seconded and adopted this 24th day of June 2019.

Next Meeting

The next regular meeting of the Board is scheduled for Monday, July 22, 2019 at 6:00 p.m. in the Lester L. Grile Administrative Center.

Comments

Board Vice President Steve Corona spoke of his involvement in a State Committee, organized by the Indiana School Boards Association, concerning the 2020 census. ISBA will put together material for school districts with respect to the importance of a complete count. The goal is for the committee to put together a toolkit to be distributed by January 1, 2020, so that we can be prepared as a community to count every person. The official count day is April 1, 2020.

Superintendent Wendy Robinson spoke of the Curriculum Writing process that was wrapped up recently. Three hundred fifty teachers and administrators were involved in this process. She thanked the teachers for working so hard those three weeks. Secondly, Dr. Robinson reminded everyone that summer programming begins on July 8.

Adjournment
and Dismissal

There being no further business and no speakers, upon a motion by Steve Corona, seconded Tom Smith, the meeting was unanimously adjourned and dismissed at 6:36 p.m.

President
Julie Hollingsworth

Vice President
Stephen Corona

Secretary
Anne Duff

----- *ABSENT* -----

Member
Glenna Jehl

Member
Jordan Lebamoff

Member
Maria Norman

Member
Thomas Smith